JOHN A. FERGUSON SENIOR HIGH SCHOOL

REQUEST FOR MAINTENANCE/CUSTODIAL SERVICE

		Room #:	Date:	
Please check my room for the	following:_			
For office use only:				
Assigned to: Zone	Mechanic	Custodian	Date:	
Zone Mechanic or Custodian F	Response:			
Work completed:	∕es □No	Date of Completion:	Ву:	
Work not completed because:				
Work order assigned to Main	tenance due	to:		
Follow up action requires:				
AFTER COMPL	ETION PLEAS	SE RETURN THE FORM TO MR. JERR	Y J. CLAY, JR., ASSISTANT PRINCIPAL	
	JOHN	A. FERGUSON SENIOR	HIGH SCHOOL	
	DEOLIE	ET FOR MATNITENIANCE /CIIC		
	REQUE	ST FOR MAINTENANCE/CUS		
From:			TODIAL SERVICE	
		Room #:	TODIAL SERVICE	
		Room #:	TODIAL SERVICE Date:	
		Room #:	TODIAL SERVICE Date:	
Please check my room for the	following:	Room #:	TODIAL SERVICE Date:	
Please check my room for the	following:	Room #:	TODIAL SERVICE Date:	
Please check my room for the	following:	Room #:	TODIAL SERVICE Date:	
Please check my room for the	following:	Room #:	TODIAL SERVICE Date:	
Please check my room for the For office use only: Assigned to: Zone Zone Mechanic or Custodian R	following:	Room #:	TODIAL SERVICE Date:	
Please check my room for the For office use only: Assigned to: Zone Zone Mechanic or Custodian R Work completed: y	following: Mechanic Response:	Custodian Date of Completion:	Date:	
Please check my room for the For office use only: Assigned to: Zone Zone Mechanic or Custodian R Work completed: Y Work not completed because:	following: Mechanic Response:	Room #:Custodian Date of Completion:	Date: By:	

AFTER COMPLETION PLEASE RETURN THE FORM TO MR. JERRY J. CLAY, JR., ASSISTANT PRINCIPAL